

POLICY	YOUNGER STUDENTS
NVR Ref:	Standard 5
IBI Ref:	IBI-2-Y 1
Statement	<p>This Policy/Procedure ensures that there are Welfare arrangements in place for any student under the age of 18. It also provides that a start and finish date is applied to the welfare arrangements.</p> <p>These arrangements must be in place before any enrolment is approved the Institute’s commitment to maximising the safety and well-being of students under 18 at all times.</p> <p>The responsibility for Students under the age of 18 as far as their learning, support and welfare needs are concerned will fall into the following category</p> <ul style="list-style-type: none"> • The Institute shall nominate an approved guardian for the duration of the program the student is enrolling. This guardianship usually rests with the CEO. <p>All students who are under the age of 18 and not in the care of a parent or legal guardian the student must have ‘Welfare Arrangements’ in place prior to their acceptance of enrolment. These ‘Welfare Arrangements’ include:</p> <ol style="list-style-type: none"> 1. nominated guardian 2. support and general welfare arrangements

VERSION CONTROL

Review/ amendment history

Policy Approved by: Chief Executive Officer

Responsible Officer: Chief Executive Officer

Next Policy Review Date: April 2017

Version	Date	Details
1.0	July 2014	Policy issued
2.0	Dec 2014	Updated to reflect Standards for Registered Training Organisations (RTOs) 2015
3.0	April 2015	Updated to reflect NVR 2015 Standards
4.0	April 2016	No material changes